

**THE ENGLISH AND FOREIGN LANGUAGES UNIVERSITY**

HYDERABAD 500 007

Regional Campuses: Shillong and Lucknow

**Postgraduate Diploma Programmes  
(PGDTE, PGDTA, PGDT)****and  
Ph.D. Programmes****Prospectus 2024–2025****Last date for the receipt of applications: 08 May 2024****Entrance Test Date: 08 June 2024**

For queries about admissions, please contact  
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Phone: 040- 27689733/ 27689647 / 27689447  
Contact hours: 10:00 am and 5:00 pm, Monday to Friday

**DISCLAIMER**

The information given in the Prospectus is intended as a ready guide for the candidates and does not constitute a legal document. While all efforts have been made to make the information available here as authentic as possible, we are not responsible for any inadvertent errors or inaccuracies that may have crept in.

All disputes relating to entrance tests/admissions/allotment of students to various courses/programmes, examinations, conferment of degrees, etc., in pursuance of the Prospectus, shall be subject to the exclusive jurisdiction of the Courts in Hyderabad, Telangana State.

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### Entrance Test Details

#### 1. Entrance Test Date: 8 June 2024

#### 2. Entrance Test Cities\*

Ahmedabad	Bengaluru	Bhopal	Bhubaneshwar	Patiala
Chennai	Delhi / NCR	Guwahati	Hyderabad	Jaipur
Srinagar	Kolkata	Lucknow	Madurai	Mangalore
Mumbai	Nagpur	Patna	Raipur	Ranchi
Thiruvananthapuram	Varanasi	Vijayawada	----	----

*\*Applicants are required to indicate FIVE different cities in the order of preference from the above list. They will be allotted the test city by the computer system, based on the availability of slots, on a first-come-first-served basis. The test city once allotted cannot be changed under any circumstances.*

#### 3. Entrance Test Fee Details

Category	Fee
General / OBC candidates	Rs. 500/-
SC / ST / PwBD candidates	Rs. 250/-

**Note:** The entrance test fee is non-refundable. Payment gateway charges are applicable and are to be borne by the applicants. Payment gateway charges may vary from bank to bank.

**Please note that a candidate can apply for any of the combinations mentioned below:**

- two Ph.D. programmes in the English stream.
- one Ph.D. programme in foreign languages and Ph.D.Hindi.
- PGDTE and PGDT.
- PGDTE and one Ph.D. programme in the English stream.
- PGDTA and Ph.D. Arabic Language and Literature.

**4. Schedule of the Entrance Tests**

<b>Morning Session</b>	<b>Afternoon Session</b>
<p><b>9:00 a.m. to 11:00 a.m.</b> <b>OR</b> <b>9:00 a.m. to 12:00 noon</b></p>	<p><b>2:00 p.m. to 4:00 p.m.</b> <b>OR</b> <b>2:00 p.m. to 5:00 p.m.</b></p>
<ol style="list-style-type: none"> <li>1. Ph.D. Aesthetics and Philosophy</li> <li>2. Ph.D. Comparative Literature</li> <li>3. Ph.D. Cultural Studies</li> <li>4. Ph.D. Education</li> <li>5. Ph.D. English Language Education</li> <li>6. Ph.D. English Literature</li> <li>7. Ph.D. Film Studies and Visual Culture</li> <li>8. Ph.D. Indian and World Literatures</li> <li>9. Ph.D. Linguistics and Phonetics</li> <li>10. Ph.D. Media and Communication</li> <li>11. Ph.D. Translation Studies</li> <li>12. Postgraduate Diploma in the Teaching of Arabic (PGDTA)</li> </ol>	<ol style="list-style-type: none"> <li>1. Ph.D. Arabic Language and Literature</li> <li>2. Ph.D. French Language and Literature</li> <li>3. Ph.D. German Language and Literature</li> <li>4. Ph.D. Russian Language and Literature</li> <li>5. Ph.D. Spanish Language and Literature</li> <li>6. Ph.D. Hindi</li> <li>7. Postgraduate Diploma in the Teaching of English (PGDTE)</li> <li>8. Postgraduate Diploma in Translation (PGDT)</li> </ol>

## 5. Organization of the Entrance Tests

The entrance tests for Postgraduate Diploma Programmes, and Ph.D. programmes will be in two sessions.

### Tests scheduled in the morning session (Shift 1)

<p><b>Morning Session/Shift1</b>  <b>9:00 a.m. to 11:00 a.m.</b>  <b>OR</b>  <b>9:00 a.m. to 12:00 noon</b></p>
<ol style="list-style-type: none"> <li>1. Ph.D. Aesthetics and Philosophy</li> <li>2. Ph.D. Comparative Literature</li> <li>3. Ph.D. Education</li> <li>4. Ph.D. English Language Education</li> <li>5. Ph.D. English Literature</li> <li>6. Ph.D. Film Studies and Visual Culture</li> <li>7. Ph.D. Cultural Studies</li> <li>8. Ph.D. Indian and World Literatures</li> <li>9. Ph.D. Linguistics and Phonetics</li> <li>10. Ph.D. Translation Studies</li> <li>11. Ph.D. Media and Communication</li> <li>12. Postgraduate Diploma in the Teaching of Arabic (PGDTA)</li> </ol>

#### In the morning session (Shift1) the candidates can select

1. a maximum of **TWO Ph.D. programmes** from the above list of Ph.D. programmes. For these candidates, the entrance test will be from 9:00 am to 12:00 noon, as the Research Methodology paper is common for both the programmes.
2. only one Ph.D. programme. For these candidates, the entrance test will be held from 9:00 a.m. to 11:00 a.m.
3. PGDTA, in which case, the entrance test will be from 9:00 a.m. to 11:00 a.m.
4. one Ph.D. programme in the morning session (9:00 a.m. to 11:00 a.m.) and one programme (PGDTE or PGDT) in the afternoon session (2:00 p.m. to 4:00 p.m.).
5. PGDTA in the morning session (9:00 a.m. to 11:00 a.m.) and Ph.D. Arabic Language and Literature in the afternoon session (2:00 p.m. to 4:00 p.m.)

**Please note that candidates CANNOT opt for any of the Ph.D. programme(s) with PGDTA in the morning session (Shift 1).**

**Tests scheduled in the afternoon session (Shift2)**

<p><b>Afternoon Session (Shift2)</b> <b>2:00 p.m. to 4:00 p.m.</b> <b>OR</b> <b>2:00 p.m. to 5:00 p.m.</b></p>
<ol style="list-style-type: none"><li>1. Ph.D. Arabic Language and Literature</li><li>2. Ph.D. French Language and Literature</li><li>3. Ph.D. German Language and Literature</li><li>4. Ph.D. Russian Language and Literature</li><li>5. Ph.D. Spanish Language and Literature</li><li>6. Ph.D. Hindi</li><li>7. Postgraduate Diploma in the Teaching of English (PGDTE)</li><li>8. Postgraduate Diploma in Translation (PGDT)</li></ol>

**In the afternoon session (Shift 2) the candidates can select**

1. one programme from the Ph.D. programmes listed above; for these candidates, the entrance test will be from 2:00 p.m. to 4:00 p.m.
2. either PGDTE or PGDT, in which case, the entrance test will be from 2:00 p.m. to 4:00 p.m.
3. both PGDTE and PGDT, in which case, the entrance test will be from 2:00 p.m. to 5:00 p.m., as these programmes share a common proficiency component.

**Please note that candidates CAN NOT select one Ph.D. programme from the above list and one PG Diploma programme in the afternoon session (Shift 2)**

**Important Note**

If a candidate is provisionally selected in two programmes that he/she has applied for, provisional admission will be offered to the programme in which the candidate scores higher marks in the entrance test.

## 6. Syllabus of the Entrance Test

### 1. Ph.D. Programmes:

As per the UGC (1st Amendment) Regulations, 2022, the syllabus of entrance test shall consist of 50% of research methodology, and 50% shall be subject-specific.

Duration of the Entrance Test	Syllabus	Type of Questions	No. of Marks
2 hours	<b>Section I</b> Research Methodology	Multiple Choice Questions	35
	<b>Section II</b> Subject-specific Knowledge	Multiple Choice Questions	35
<b>Total</b>			<b>70</b>

### 2. Postgraduate Diploma in the Teaching of English (PGDTE)

Duration of the Entrance Test	Syllabus	Type of Questions	No. of Marks
2 hours	<b>Section I</b> English Language Proficiency	Multiple Choice Questions	50
	<b>Section II</b> Subject-specific Knowledge	Multiple Choice Questions	50
<b>Total</b>			<b>100</b>

### 3. Postgraduate Diploma in Translation (PGDT)

Duration of the Entrance Test	Syllabus	Type of Questions	No. of Marks
2 hours	<b>Section I</b> English Language Proficiency	Multiple Choice Questions	50
	<b>Section II</b> Subject-specific knowledge	Multiple Choice Questions	50
<b>Total</b>			<b>100</b>

**4. Postgraduate Diploma in the Teaching of Arabic (PGDTA)**

<b>Duration of the Test</b>	<b>Components</b>	<b>Type of Questions</b>	<b>No. of Marks</b>
2 hours	<b>Section I</b> Proficiency in Arabic Language, Grammar, Linguistics, History of Arabic Literature, Arabic Literature, Rhetoric Sciences, Arabic Language and Literature in India, Translation from Arabic into English and vice versa	Multiple Choice Questions	75
	<b>Section II</b> Subject-specific Knowledge	Multiple Choice Questions	25
<b>Total</b>			<b>100</b>



## Schools and Departments

There are six Schools in the EFL University. Each School is further divided into departments:

<p><b>I. School of English Language Education</b></p> <ol style="list-style-type: none"> <li>1. Department of English as Second Language Studies</li> <li>2. Department of Materials Development, Testing and Evaluation</li> <li>3. Department of Training and Development</li> <li>4. Department of Education</li> <li>5. Department of English Language Teaching</li> </ol>	<p><b>IV. School of Arab and Asian Studies</b></p> <ol style="list-style-type: none"> <li>1. Department of Arab Studies</li> <li>2. Department of Asian Languages</li> </ol>
<p><b>II. School of Language Sciences</b></p> <ol style="list-style-type: none"> <li>1. Department of Phonetics and Spoken English</li> <li>2. Department of Linguistics and Contemporary English</li> <li>3. Department of Computational Linguistics</li> <li>4. Department of Linguistics and Phonetics</li> </ol>	<p><b>V. School of European Languages</b></p> <ol style="list-style-type: none"> <li>1. Department of Germanic Studies</li> <li>2. Department of French and Francophone Studies</li> <li>3. Department of Hispanic and Italian Studies</li> <li>4. Department of Russian Studies</li> </ol>
<p><b>III. School of Literary Studies</b></p> <ol style="list-style-type: none"> <li>1. Department of English Literature</li> <li>2. Department of Indian and World Literatures</li> <li>3. Department of Comparative Literature and India Studies</li> <li>4. Department of Hindi</li> <li>5. Department of Translation Studies</li> <li>6. Department of Literatures in English</li> </ol>	<p><b>VI. School of Interdisciplinary Studies</b></p> <ol style="list-style-type: none"> <li>1. Department of Aesthetics and Philosophy</li> <li>2. Department of Cultural Studies</li> <li>3. Department of Communication</li> <li>4. Department of Film Studies</li> </ol>

## Eligibility Requirements

### Postgraduate Diploma Programmes

The following Postgraduate Diploma Programmes are offered by the EFL University:

Sl. No.	Course	Campus	Intake	Eligibility
1.	Postgraduate Diploma in the Teaching of English (PGDTE)	Hyderabad Lucknow	40 20	M.A. in English/English Literature/ Linguistics/TESL/ELT with 55% marks for general/ OBC candidates, and 50% marks for SC/ ST/ Differently-abled category candidates (The eligibility marks will be relaxed by 5% for sponsored candidates.) OR Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)
2.	Postgraduate Diploma in the Teaching of Arabic (PGDTA)	Hyderabad	20	M.A. in Arabic/ Arabic Literature/ Linguistics/Teaching of Arabic with 55% marks for general/ OBC candidates, and 50% marks for SC/ ST/ Differently-abled category candidates (The eligibility marks will be relaxed by 5% for sponsored candidates.) OR Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)
3.	Postgraduate Diploma in Translation (PGDT) Subject: English	Hyderabad	20	M.A. English with 55% marks for general/ OBC (creamy-layer) candidates, and 50% marks for SC/ ST/ OBC (non-creamy layer)/ Differently-abled candidates; Proficiency (Reading and Writing) in any Indian or a foreign language. OR Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)

**Ph.D. Programmes**

<b>SCHOOL OF LITERARY STUDIES</b>				
<b>S. No.</b>	<b>Programme</b>	<b>Campuses</b>	<b>Intake</b>	<b>Eligibility</b>
1.	Ph.D. English Literature	Hyderabad  Shillong  Lucknow	05  01  01	M.A. English with 55% marks for General / OBC (creamy-layer) candidates, and 50% marks for SC / ST / OBC (non-creamy layer) / Differently-abled / EWS candidates OR Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)
2.	Ph.D. Comparative Literature	Hyderabad	03	M.A. Comparative Literature/ M.A. English with 55% marks for General / OBC (creamy-layer) candidates, and 50% marks for SC / ST / OBC (non-creamy layer) / Differently-abled / EWS candidates OR Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)
3.	Ph.D. Indian and World Literatures	Hyderabad	06	M.A. English with 55% marks for General / OBC (creamy-layer) candidates, and 50% marks for SC / ST / OBC (non-creamy layer) / Differently-abled / EWS candidates OR Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)

4.	Ph.D. Translation Studies	Hyderabad	03	M.A. Translation Studies / M.A. Linguistics / M.A. English with 55% marks for General / OBC (creamy-layer) candidates, and 50% marks for SC / ST / OBC (non-creamy layer) / Differently-abled / EWS candidates  OR Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)
5.	Ph.D. Hindi	Hyderabad	05	M.A. Hindi with 55% marks for General / OBC (creamy-layer) candidates, and 50% marks for SC / ST / OBC (non-creamy layer) / Differently-abled / EWS candidates  OR Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)

**SCHOOL OF ENGLISH LANGUAGE EDUCATION**

No.	Programme	Campuses	Intake	Eligibility
1.	Ph.D. English Language Education	Hyderabad Shillong Lucknow	13 02 01	M.A. Teaching English as Second Language / M.A. English Language Teaching / M.A. English (with at least one course in the area of ELT) with 55% marks for General / OBC (creamy-layer) candidates, and 50% marks for SC / ST / OBC (non-creamy layer) / Differently-abled / EWS candidates  OR Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)

2.	Ph.D. Education	Hyderabad	01	<p>Masters in Education / M. Ed with 55% marks for General / OBC (creamy-layer) candidates, and 50% marks for SC / ST / OBC (non-creamy layer) / Differently-abled / EWS candidates</p> <p style="text-align: center;">OR</p> <p>Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p>
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### SCHOOL OF LANGUAGE SCIENCES

No.	Programme	Campuses	Intake	Eligibility
1.	Ph.D. Linguistics and Phonetics	Hyderabad Shillong Lucknow	13 02 03	<p>M.A. Linguistics / M.A. Phonetics / M.A. Applied Linguistics / M.A. English (which includes papers/courses in Linguistics or Phonetics) with 55% marks for General / OBC (creamy-layer) candidates, and 50% marks for SC / ST / OBC (non-creamy layer) / Differently-abled / EWS candidates</p> <p style="text-align: center;">OR</p> <p>Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p>

### SCHOOL OF INTERDISCIPLINARY STUDIES

No.	Programme	Campuses	Intake	Eligibility
1.	Ph.D. Aesthetics and Philosophy	Hyderabad	01	<p>M.A. Philosophy/ Aesthetics with 55% marks for General / OBC (creamy-layer) candidates, and 50% marks for SC / ST / OBC (non-creamy layer) / Differently-abled / EWS candidates</p> <p style="text-align: center;">OR</p> <p>Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p>

2.	Ph.D. Cultural Studies	Hyderabad	08	<p>M.A. Cultural Studies/English/Film Studies with 55% marks for General / OBC (creamy-layer) candidates, and 50% marks for SC / ST / OBC (non-creamy layer) / Differently-abled / EWS candidates</p> <p>OR</p> <p>Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p>
3.	Ph.D. Film Studies and Visual Culture	Hyderabad	06	<p>M.A. Film Studies / Visual Arts (Including Drawing and Painting/Sculpture Graphics / Applied Art/History of Art)/ Performing Arts / Fine Arts/ M.A. Mass Communication and Journalism with 55% marks for General / OBC (creamy-layer) candidates, and 50% marks for SC / ST / OBC (non-creamy layer) / Differently-abled / EWS candidates</p> <p>OR</p> <p>Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p>
4.	Ph.D. Media and Communication	Hyderabad Shillong	14 04	<p>Masters in Communication/ Media Studies/ Journalism and Mass Communication with 55% marks for General / OBC (creamy-layer) candidates, and 50% marks for SC / ST / OBC (non-creamy layer) / Differently-abled / EWS candidates</p> <p>OR</p> <p>Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p>

<b>SCHOOL OF EUROPEAN LANGUAGES</b>				
<b>No.</b>	<b>Programme</b>	<b>Campus</b>	<b>Intake</b>	<b>Eligibility</b>
1.	Ph.D. French Language and Literature	Hyderabad	08	M.A. French with 55% marks for General / OBC (creamy-layer) candidates, and 50% marks for SC / ST / OBC (non-creamy layer) / Differently-abled / EWS candidates  OR Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)
2.	Ph.D. Russian Language and Literature	Hyderabad	05	M.A. Russian with 55% marks for General / OBC (creamy-layer) candidates, and 50% marks for SC / ST / OBC (non-creamy layer) / Differently-abled / EWS candidates  OR Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)
3.	Ph.D. German Language and Literature	Hyderabad	03	M.A. German with 55% marks for General / OBC (creamy-layer) candidates, and 50% marks for SC / ST / OBC (non-creamy layer) / Differently-abled / EWS candidates  OR Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)
4.	Ph.D. Spanish Language and Literature	Hyderabad	04	M.A. Spanish with 55% marks for General / OBC (creamy-layer) candidates, and 50% marks for SC / ST / OBC (non-creamy layer) / Differently-abled / EWS candidates  OR

				Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)
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<b>SCHOOL OF ARAB AND ASIAN STUDIES</b>				
<b>No.</b>	<b>Programme</b>	<b>Place</b>	<b>Intake</b>	<b>Eligibility</b>
1.	Ph.D. Arabic Language and Literature	Hyderabad	09	M.A. Arabic with 55% marks for General / OBC (creamy-layer) candidates, and 50% marks for SC / ST / OBC (non-creamy layer) / Differently-abled / EWS candidates OR Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)



### Admission Policies and Procedure

1. All programmes are regular (full-time).
2. It is the responsibility of the candidates to ensure that they satisfy the eligibility requirements before applying for admission to a programme. As candidates who are still awaiting the results of their final year/semester examinations are also eligible, the University will not be able to verify the eligibility of the candidates before/when they appear for the entrance test. After the entrance test, those candidates whose results of their qualifying degree and who are short-listed, will be provisionally admitted to the programme, subject to their meeting the eligibility criteria and the submission of relevant documents. The candidates with NET/ JRF qualifications should have been awarded their degree on or before the last date for applying for admission i.e. 08 May 2024 EFLU Ph.D. 2024-25 notification.
3. In case candidates awaiting their results are shortlisted, they are provisionally admitted to a programme and such provisional admission is subject to fulfilling the eligibility conditions and submission of all the required documents of the qualifying degree and other collateral documents within a month. In case the candidate fails to fulfill the requirements, the provisional admission of such candidate stands automatically cancelled.
4. Issue of Hall Ticket and appearance at the entrance test does not entitle a candidate to any claim for admission to the Postgraduate Diploma/ Ph.D. programme/s in the University. The University reserves the right to cancel the admission of a candidate at any stage of the admission process or after admission, if he/she does not meet the eligibility requirements.
5. **Please note that once a candidate is provisionally admitted to a programme, transfer from one Campus to another is not permitted.**
6. **The qualifying marks for PhD programmes:**
  - a. The qualifying marks for admission to all Ph.D. programmes, as per the UGC (1<sup>st</sup>Amendment) Regulations, 2022, are as follows:
    - i. students who have secured 50% marks in the entrance test are eligible to be called for the interview.
    - ii. a relaxation of 5% marks will be allowed in the entrance test for the candidates belonging to the SC/ST/OBC/ Differently-abled category, Economically Weaker Section (EWS), and other categories of candidates as per the decision of the University Grants Commission from time to time.

Unreserved/ OBC (creamy-layer) category	50%
EWS/ OBC (non-creamy layer)/ SC/ ST/ Differently-abled category	45%

**Please note that the prescribed qualifying marks have to be obtained in the objective test, and the interview (where applicable), as well as in the aggregate score, to be eligible for being considered/ shortlisted for provisional admission to a programme. Admission is based on the order of merit.**

**7. The qualifying marks for Postgraduate Diploma programmes**

The qualifying marks for admission to Postgraduate Diploma programmes are as follows:

Unreserved category	50%
OBC category	45%
SC/ST/Differently-abled category	30%

8. The University reserves the right to increase or decrease the number of seats for admission to the Postgraduate Diploma/ Ph.D. programme/s without prior notice of intimation or without assigning any reason.
9. The University reserves the right to cancel the admission of any candidate at any stage, i.e., during the admission process or after the admission of the candidate, in case a candidate does not fulfill the essential eligibility condition [OR] upon ascertaining the dubious antecedents of indiscipline and misconduct of the candidate.
10. To ensure equity and equality of opportunity for all aspiring candidates to secure admission in the University, those students who have once availed an opportunity of pursuing a Ph.D. programme in the English stream or Foreign Languages stream in the University at Hyderabad or at its Regional Campuses shall not be eligible for admission again if they wish to pursue the Ph.D. programme in the University.
11. The University in its interest reserves the right whether or not to consider such application/s for admission to the Ph.D. programmes from persons imposed the major penalty of “Dismissal” or “Removal” from service by an institution of the Central Government/State Government/Statutory Organization/s/ Local Authority/ Government Corporation owned by the Central Government/ State Government or any other Public Sector Undertaking/s (PSUs) in terms of the CCS (CCA) Rules or such other rules in force in those institutions.
12. Any candidate, who applied for any admission against this Notification infringing on the said rule in suppression of the fact/s is automatically disqualified and will not have any claim whatsoever in this regard.
13. Candidates who have a previous record of misconduct and/or indiscipline and whose antecedents testify their actions of bringing disrepute to an institution/college/ university through their open or surreptitious actions or clandestine support to such activities are ineligible to be considered for admission to Postgraduate Diploma/ Ph.D. programme/s in the University.
14. It is solely the responsibility of the candidate to disclose that he/she was (a) dismissed, removed, terminated, or debarred from Service (b) convicted by a criminal court (c) an FIR filed against the candidate in any police station or is pending for action. The University in its interest reserves the right whether or not to consider such applications for admission. If any candidate is found later by the University of suppressing the above fact/s, the candidate is deemed to have resorted to fraudulent practice, and will be subject to legal action, and in such case the cancellation of the admission is automatic.

15. The University shall verify the antecedents of the applicant, or the documents submitted by him/her at any time i.e., at the time of admission or anytime during the tenure of the programme. In case it is found that the documents/information submitted by the candidate are/ is fake or if the candidate has criminal/ clandestine antecedents/ background and has suppressed the said information, his/her admission stands cancelled without prejudice to any other action initiated by the University forthwith.
16. In case of any disputes/suits or legal proceedings against the University, the jurisdiction shall be restricted to the Courts in Hyderabad, which is the headquarters of the University.

**NOTE**

**The rule of reservation in respect of the Economically Weaker Section (EWS) will be following OMs, circulars, and guidelines issued by the Ministry of Education, Government of India, or UGC in this regard from time to time.**

**DISCLAIMER**

The University reserves the right not to offer any of the programmes listed in the Prospectus. The University reserves the right not to admit any applicant if he/she is found to have indulged in any act that is unbecoming of an applicant, including vandalism, staging dharna, aggression, canvassing defamation, instigation, unruly behavior or any such act that is construed to be unlawful, illegal and unbecoming and that harms the interest, name and reputation of a member of the University or of the University as an academic body.

**UGC NET / UGC JRF Qualified Candidates**

Candidates who have qualified for the fellowship/scholarship in UGC-NET/UGC-CSIR NET/GATE/CEED and similar National level tests in the subject concerned are exempted from appearing in the written component of the entrance test for admission to a Ph.D. programme offered by the English and Foreign Languages University. These candidates are required to upload the UGC JRF Certificate when applying and produce the original certificate at the time of the interview. The interview is for 30 marks. The marks that these candidates score out of 30 at the interview will be calculated out of 100 and their rank will be ordered accordingly along with the marks of other candidates.

The percentage of marks admissible to different categories as per the UGC Regulations 2022 (for the award of M.Phil. / Ph.D. Degree) apply to these UGC NET / UGC JRF holders for all the doctoral programmes offered at the University. The candidates are required to obtain minimum cut-off marks at the interview for being considered/ shortlisted for provisional admission to a Ph.D. programme. Further, the provisional admission to a doctoral programme will be based on the order of merit.

Mere claiming of UGC JRF without uploading the document will not entitle the candidate to be exempted from taking the entrance test's written component. No further requests in this regard will be entertained.

## Reservation of Seats

Reservation of seats for eligible candidates shall be under the provisions of the Central Educational Institutions (Reservation in Admission) Act 2006 and Circulars of the Government of India issued and amended in this regard from time to time. Besides, the University shall also follow reservation in admission to all programmes of studies following the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995.

**The rule of Reservation in respect of the Economically Weaker Section (EWS) will follow circulars and guidelines issued by the Ministry of Education, Government of India, or UGC in this regard from time to time.**

*For Scheduled Castes and Scheduled Tribes (SC / ST) candidates*

- a. 22.5% of seats will be reserved for Candidates belonging to Scheduled Castes and Scheduled Tribes as follows:
  - i. 15% for Scheduled Castes
  - ii. 7.5% for Scheduled Tribes
- b. Candidates belonging to Scheduled Castes and Scheduled Tribes will be given relaxation to the extent of 5% in the aggregate of marks obtained in the qualifying examination.

*Other Backward Classes (OBC) candidates*

- i. 27% of the intake is reserved for OBC (non-creamy layer) candidates.

*Differently-abled candidates*

- i. Supernumerary seats to the extent of 5% of the total intake are reserved for candidates with a minimum disability of 40%.
- ii. Along with the application forms, the candidate should submit attested copies of the certificate of disability from a Civil Surgeon of a government hospital, indicating the extent of the visual/physical disability and also the extent to which the disability may affect the pursuance of the course of study for which admission is sought to.

### Rules

1. Along with their application forms, candidates belonging to the SC/ ST/ OBC (Non-Creamy layer) / EWS category should submit the relevant category certificate from any one of the following authorities:
  - (i) District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / First-Class Stipendiary Magistrate / City Magistrate (not below the rank of First-Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner
  - (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate
  - (iii) Revenue Officer not below the rank of Tehsildar
  - (iv) Sub-Divisional Officer of the area where the candidate and/or his / her family
  - (v) normally resides.
  - (vi) Administrator / Secretary to Administrator / Development Officer (Laccadive and Minicoy Islands)
2. An application form submitted without relevant certificates will be rejected.
3. Candidates seeking admission under the reserved categories shall be required to fulfill the eligibility criteria prescribed for admission to the programme.

4. The relaxation in the minimum prescribed percentage of marks in the qualifying examination for admission to a programme shall be permissible only in one of the categories.
5. If a candidate in a reserved category qualifies for admission in the general category, he/she shall be transferred to the general category without prejudice to the number of seats already allocated in that category which will be offered to the next eligible candidate in that category.

### **Wards of Defence Personnel (Army / Air Force / Navy)**

Supernumerary seats are reserved for wards of defence personnel to the extent of 5% of the total intake. Following the guidelines issued by the Government of India, admission is granted according to the priority list below:

- Widows/wards of defence personnel killed in action
- Wards of serving personnel and ex-servicemen disabled in action
- Widows/wards of defence personnel whose death is attributed to peacetime military service
- Widows/wards of defence personnel whose disability is attributed to peacetime military service
- Wards of ex-servicemen and serving personnel who are recipients of the following gallantry awards: (Param Vir Chakra, Ashok Chakra, SarvottamYudh Seva Medal, Mahavir Chakra, Kirti Chakra, UttamYudh Seva Medal, Vir Chakra, Shaurya Chakra, Yudh Seva Medal, Sena / NauSena / Vayu Sena Medal, Mention-in- Despatches)
- Wards of ex-servicemen
- Wards of serving personnel

### **Kashmiri Migrants**

Supernumerary seats are reserved for Kashmiri migrants to the extent of 5% of the total intake. For such candidates, however, there is no relaxation in the qualifications required for admission.

### **Implementation of Reservations**

Each School at the Hyderabad campus is considered as one unit for the implementation of reservation of seats. For Ph.D. programmes at Shillong and Lucknow Campuses, each Campus is considered as one unit for the implementation of reservation of seats. The rule of reservation, including for the candidates who belong to the Economically Weaker Section (EWS), will follow circulars and guidelines issued by the Ministry of Education, Government of India, or UGC in this regard.

\*For details of Schools, please see page no. 6 of this document.

## Rules of Discipline

The rules listed hereunder shall apply to all students of the University under Article 29 of the Statute of the EFL University. Any breach of discipline and conduct by a student inside or outside the campus of the English and Foreign Languages University shall fall under the purview of these rules.

Categories of misconduct and indiscipline include:

- All acts of violence and forms of coercion such as gheraos, dharnas, and sit-ins disrupt the normal academic and administrative functioning of the University
- Sexual harassment
- Committing forgery, defacing/destroying books/journals in the library
- Furnishing false certificates or false information
- Street hazing or eve-teasing or disrespectful behaviour with a female student
- Arousing communal, caste, or regional feelings or disharmony among students
- Use of abusive, defamatory, derogatory language
- Pasting of posters of objectionable nature
- Unauthorised occupation of the hostel rooms
- Indulging in acts of gambling
- Use of the title of the University when distributing any document, other than those meant for academic purposes, outside the University
- Consuming or possessing dangerous / banned / fraudulently acquired drugs
- Non-payment of fees and other dues including mess charges
- Ragging in any form
- Refusal to obey the directions of officers of the University
- Unauthorized collection of funds for any students' programme
- Any other act/matter that the Vice-Chancellor may deem to be an act of violation of discipline, or misconduct

### Penal Measures

The University Authority may impose penal measures on any student found guilty of any of the acts of indiscipline or misconduct mentioned above.

**Anti-Ragging Committee:** Any form of ragging within the premises of the English and Foreign Languages University will be viewed seriously and dealt with swiftly and severely by the Administration. Anti-ragging squads and an Anti-Ragging Committee will be empowered to take *suo moto* action upon receiving a complaint. As per the direction of the Supreme Court of India, if any incident of ragging comes to the notice of the authorities, the student concerned shall be asked to explain their action and if his / her explanation is not found to be satisfactory, the authorities will expel him/her from the University.

**Anti-Sexual Harassment and Redressal Mechanism:** The English and Foreign Languages University has evolved a policy against sexual harassment to create for women students on its Campuses a gender-just and secure environment (vide Ordinance No. 30, titled Gender Sensitization Prevention and Redressal of Sexual Harassment of the English and Foreign Languages University). Every Campus of the English and Foreign Languages University has a Complaints Committee, with representatives from all sections of the University, to take care of the complaints of women students in this regard, with the names, addresses, and phone numbers of the members displayed in all prominent places

on the Campus. The complaints will be kept confidential and the Committee is empowered to recommend severe action(s) against the perpetrators. The Committee also takes upon itself the task of organizing various gender sensitization programmes. There is an Appellate Committee to consider problems when the decisions of the Complaints Committee are not found satisfactory.

**Grievance Redressal Mechanism for all students:** All grievances within the University will be resolved through discussions and negotiations and a Grievance-Redressal mechanism. The following are some of them:

- Grievances concerning the Hostels may be referred to the Provost / Warden concerned.
- Individual grievances may be referred to teachers in a department who will be appointed as staff advisers.
- Group grievances may be resolved within a department to the extent possible.
- Miscellaneous grievances concerning Library / Finance / Sports will be resolved by the Committees concerned.
- Academic grievances of students: Students with a grievance about the grade awarded in a course may apply in a prescribed form along with a fee of Rs. 100/- for each course to the Head of the Department giving reasons for the grievance within one month of the notification of the results. A committee will examine the case and award a grade that will be final.

All grievances, except academic grievances, should be submitted to the appropriate body within a reasonable time but not more than two weeks after the event at issue.



### **Hostel Accommodation in the Hostels**

The English and Foreign Languages University is not fully residential and does not guarantee accommodation to every student. The University has five Hostels in the Hyderabad Campus: three reserved for Indian students, and two exclusively for international students. The University also has Hostels in its Regional Campuses in Shillong and Lucknow. Subject to availability, Hostel rooms are allotted, on a sharing basis, only to students from outside the city pursuing full-time courses at the University. Students provided with such accommodation shall abide by the rules and regulations of the Hostel.

Students in full-time employment with any company/organization/concern, are not eligible for Hostel accommodation.

All students, except Ph.D. students, are required to vacate their rooms during the winter vacation and the summer vacation. They may be asked to vacate the rooms as and when repairs and maintenance work needs to be taken up.

## Fellowships

**The following fellowships are available for eligible Ph.D. candidates:**

<b>1. Non-NET Fellowship</b>	<b>Rs.</b>
a. Fellowship (per month)	8000
b. Contingency (per annum)	8000
<b>2. UGC Junior Research Fellowship</b>	
a. Fellowship (per month)	31000
b. House Rent Allowance	7440
c. Contingency (per annum)	10000
<b>3. UGC Senior Research Fellowship</b>	
a. Fellowship (per month)	35000
b. House Rent Allowance	8400
c. Contingency (per annum)	20500
<b>4. Rajiv Gandhi National Junior Fellowship for candidates belonging to SC / ST Category</b>	
a. Fellowship (per month)	31000
b. House Rent Allowance	7440
c. Contingency (per annum)	10000
<b>5. Rajiv Gandhi National Senior Fellowship for candidates belonging to SC / ST Category</b>	
a. Fellowship (per month)	35000
b. House Rent Allowance	8400
c. Contingency (per annum)	20500

<b>6. Maulana Azad National Junior Research Fellowship (OBC Category)</b>	
a. Fellowship (per month)	31000
b. House Rent Allowance	7440
c. Contingency (per annum)	10000
<b>7. Maulana Azad National Senior Research Fellowship (OBC Category)</b>	
a. Fellowship (per month)	31000
b. House Rent Allowance	8400
b. Contingency (per annum)	20500
<b>8. National Fellowship for OBC Category (JRF)</b>	
a. Fellowship (per month)	31000
b. House Rent Allowance	7440
b. Contingency (per annum)	10000
<b>9. National Fellowship for OBC Category (SRF)</b>	
a. Fellowship (per month)	35000
b. House Rent Allowance	8400
b. Contingency (per annum)	20500
<b>10. Savitribai Jyotirao Phule Fellowship for Single Girl Child (JRF)</b>	
a. Fellowship (per month)	31000
b. House Rent Allowance	7440
b. Contingency (per annum)	10000

<b>11. Savitribai Jyotirao Phule Fellowship for Single Girl Child (SRF)</b>	
a. Fellowship (per month)	35000
b. House Rent Allowance	8400
b. Contingency (per annum)	20500
<b>12. Swamy Vivekananda Fellowship for Single Girl Child (JRF)</b>	
a. Fellowship (per month)	31000
b. House Rent Allowance	7440
b. Contingency (per annum)	10000
<b>13. Swamy Vivekananda Fellowship for Single Girl Child (SRF)</b>	
a. Fellowship (per month)	35000
b. House Rent Allowance	8400
b. Contingency (per annum)	20500
<b>14. ICSSR Scholarship for Foreign Nationals</b>	2,60,000 in two instalments per annum
<b>15. ICSSR Scholarship for Indian Nationals</b>	2,60,000 in two instalments per annum

## Scholarships

### A. Merit-cum-Means Fellowship, Exemption of Tuition Fee and Book Allowance

#### Eligibility

- (a) All Indian students who have registered for any full-time course, except for a Ph.D. programme, and whose parental annual income is less than Rs. 1,50,000 are eligible to apply for *EFLU Merit-cum-Means Fellowship and Exemption from Tuition Fee*.

Students who receive Fellowship shall be granted a Book Grant up to Rs. 1000/-per annum, each year of valid studentship.

Students belonging to reserved categories exempted from paying tuition fees under GOI rules shall get only the Book Grant of Rs. 1000/- per annum for each year of valid Studentship.

All their deposits and fees as mentioned in the Prospectus and Hostel room rent as per rules shall have to be paid by all students.

- (b) All SC/ ST/ OBC and Physically/ Visually Challenged students admitted for any Course, except for Ph.D. Programme are eligible to apply for *EFLU Merit-cum- Means Fellowship and are exempted from Tuition Fees* (if not exempted under GOI Rules).

However, they have to pay all other fees as prescribed by the EFL University from time to time as mentioned in the Prospectus and Hostel room rent as per rules.

- (c) No student of any category availing any other scholarship/ fellowship/ financial help from any agency/ charitable organization is eligible to avail any financial assistance from the University.

- (d) Students availing scholarship/ fellowship/ financial assistance of Rs. 1000/- or above per month through the Department of Social Welfare/State Governments/ Ministry of Tribal Affairs/ UGC or any other agency/ organization are not eligible to receive the *EFLU Merit-cum-Means Fellowship and Exemption from Tuition Fee*. Where the amount is less than Rs. 1000/- per month, the difference amount will be paid to the student under EFLU fellowship assistance.

- (e) Among the newly admitted students, only those who have obtained 50% marks or an equivalent grade in their qualifying examination such as B.A., M.A., PGDTE, B.Ed., etc., and 60% of the highest score in the entrance tests conducted by the University, are eligible to apply for *EFLU Merit-cum-Means Fellowship and Exemption from Tuition Fee*.

- (f) Students who are in the second and the following semesters are eligible for the *EFLU Merit-cum-Means Fellowship and Exemption from Tuition Fee* only if they

- secure a minimum of 50% marks in the semester-end examinations,
- pass in all subjects in the semester-end examinations i.e., there should

- be no backlogs, and
- fulfill the attendance requirement (i.e.,75%).

### Procedure for application

Applications should be made in the prescribed format, available on the Academic Section of the University website, to the Chairperson of the Grants Committee.

All applications should be submitted through the Head of the Department, in case of students not residing on the campus, and through the Provost of the Hostels concerned if they are residents of the Hostels, within one month from their admission.

All relevant documents such as caste certificate, and income certificate must be submitted along with the application form.

### Mode of payment of scholarship

- Scholarship of Rs. 1000/- per month for eligible students will be paid in two installments, during December and June, after the results of the respective semesters are declared.
- Release of *EFLU Merit-cum-Means Fellowship and Exemption from Tuition Fee* is subject to deduction of the amount towards Mess bills, any damage caused to the University property, books lost or damaged, and any other dues pending against a student.
- Students receiving any grant or scholarship from any other source will have to declare the same in writing. Any concealment of information or submission of false information shall lead to the withdrawal of all concessions and scholarships. It may also lead to disciplinary action against the defaulter, including expulsion from the academic courses they have been admitted to.

### VHC (Visually Challenged)

Stipend (per month) Rs	Reader Allowance (per month) Rs	Stationery allowance (per annum) Rs	Guide Allowance (per annum) Rs	Book Allowance (per annum) Rs
1000	2500	500	500	1000

### PHC (Orthopedically Challenged)

Stipend(per month)Rs	Book Allowance (per annum)Rs
1000	1000

**The Supporting documents are to be uploaded with the application form to apply for State Government scholarships.**

The students are required to upload the following:

- a. scanned photograph
- b. signature
- c. scanned copy of Aadhaar/voter card/ration card/passport (*preferably Aadhaar*)
- d. scanned copy of caste certificate (in case of applications under SC/ST/OBC quota)
- e. scanned copy of a supporting document for reservation against economically weaker section (EWS) quota
- f. scanned copy of the PWD certificate (in case of differently-abled persons)
- g. scanned copy of the WDP certificate (in case of wards of defence personnel)

**Note:** Students receiving scholarships from UGC or other Governmental agencies are not eligible for these stipends and concessions/ funds, which the University draws from its resources.

### Fee Structure for Indian Students

#### Fees Structure for One-Year PGDTE/ PGDTA/ PGDT Programme

Sl. No.	Heads	Fee for General/ OBC category students Rs.	Fee for SC/ST category students Rs.	Fee for VHC/PHC category students Rs.
1.	Registration Fee (at the time of joining)	205	205	205
2.	Tuition Fee (per semester)	595	595	--
3.	Library Fee (per semester)	220	220	--
4.	Student Welfare Fund (per semester)	1635	155	155
5.	Examination Fee (per semester)	265	265	--
6.	Grade Card Fee (per semester)	70	70	70
7.	Identity Card Fee	330	330	330
8.	*Medical Fee (per year)	485	485	485
9.	Library Deposit (at the time of joining) (Refundable)	800	800	800
	Total fees payable at the beginning of the course (Semester I)	<b>4605</b>	<b>3125</b>	<b>2045</b>
	Total fees to be paid in Semester II	<b>2785</b>	<b>1305</b>	<b>225</b>

\*Medical fees for Medical Insurance and on-campus medical facilities are to be paid by all students at the beginning of every academic year.

Medical Insurance is subsidized by the University to the extent of Rs. 300.



**Fee Structure for Ph.D. Programmes**

No.	Heads	General / OBC category students	SC / ST category students	VHC / PHC category students
		Rs.	Rs.	Rs.
1.	Registration Fee (at the time of joining)	205	205	205
2.	Tuition Fee (per semester)	960	960	--
3.	Library Fee (per semester)	405	405	--
4.	Student Welfare Fund (per semester)	1935	155	155
5.	Examination Fee (per semester)	405	405	--
6.	*Medical Fee (per year)	910	910	910
7.	Grade Card (one time)	70	70	70
8.	Identity Card Fee	330	330	330
9.	Library Deposit (Refundable)	2000	2000	2000
	Total fee to be paid at the beginning of the programme (Semester I)	<b>7220</b>	<b>5440</b>	<b>3670</b>
	Total fees to be paid in Semesters II, IV, VI, VIII, and X and every alternate semester thereafter	<b>3300</b>	<b>1520</b>	<b>155</b>
	Total fee to be paid in Semesters III, V, VII, and IX and every alternate semester thereafter	<b>4210</b>	<b>2430</b>	<b>1065</b>

\* Medical Fees for Medical Insurance and on-campus medical facilities are to be paid by all students at the beginning of every academic year.

Medical Insurance is subsidized by the University to the extent of Rs. 300.

**Miscellaneous Fees**

<b>Sl. No.</b>	<b>Heads</b>	<b>Rs.</b>
1.	Migration Certificate	270
2.	Transfer Certificate	70
3.	Duplicate Identity Card	550
4.	Pre-Ph.D. Comprehensive Examination Fee	405
5.	Ph.D. Thesis Submission Fee	1335
6.	Change of Name on the Certificate	135
7.	Bonafide Certificate	35
8.	Degree Certificate	270
9.	Degree Certificate (Pre-convocation)	1335
10.	Duplicate Copy of the Degree / Diploma / Certificate	1335
11.	Make-up, Grade Improvement/Supplementary Examination Fee	120
12.	Provisional Certificate	135
13.	Transcript	40

**Refund of fees:**

On cancellation of admission, the fees will be refunded as per the UGC Fee refund policy.